

# Ohio Clergy Services

PO Box 1713  
Elyria, Ohio 44036-1713

**(440) 324-4047**

Websites:  
[www.ohioclergyservices.com](http://www.ohioclergyservices.com)  
[www.elyriaweddingminister.com](http://www.elyriaweddingminister.com)

Email:  
reverend\_rich@msn.com

## SERVICE CONTRACT

*(Not required for Elopement Ceremonies)*

Bride Legal Name:	
Groom Legal Name:	
Services:	<input type="checkbox"/> Wedding <input type="checkbox"/> Wedding and Rehearsal
Ceremony Date	
Ceremony Time	
Ceremony Location:	
Location Address:	, OH
Location Phone:	
Contact Name:	
Total Charges:	Booking Fee + Travel Fee = (Nonrefundable) Clergy Fee + Mileage Fee = (Cash Only)

As agreed upon, this date, between the Bride and Groom (named above) herein referred to as **Clients** and **Ohio Clergy Services (Elyria Wedding Minister)** hereby referred to as the **Company**. In exchange for the sum listed above, the Company will provide Wedding Officiant services at the dates and times above. We the clients affirm the times above are the actual time the Ceremony and Rehearsal (if needed) will start promptly; and agree further that any delays will result in additional fees at the rate of \$25.00 per fifteen (15) minute increments.

If it is necessary to reschedule your ceremony, we will gladly do so, without additional deposit being due (within a 12 month period, from date of deposit). If your ceremony has to be rescheduled, for the third time, a new non-refundable booking fee and any applicable travel charges that were assessed, will again be due. There will be no exceptions to these policies.

We reserve the right to substitute the Officiant in the event of emergency, we will not cancel services, in any circumstances.

**NON-REFUNDABLE BOOKING FEE: of \$50.00 and Travel Fee of \$100.00, if required:** are required to hold your date and time. You will receive a PayPal(c) Invoice via email from the company.

*A fee of \$75.00 will be charged for any returned checks, chargeback credit cards, etc. provided to PayPal(c).*

**CLERGY AND MILEAGE FEE(s):** are payable prior to the beginning of your ceremony, on the date above, and is payable in **CASH ONLY**.

After the ceremony the Officiant will sign the Marriage License, and present it to the happy couple.  
**All licenses will be filed with the appropriate probate court, within five business days (We are allowed 30 days by Ohio law).**

**As mandated by Ohio Law, O.R.C. 3101.06 - No marriage license shall be granted when either of the applicants is under the influence of an intoxicating liquor or controlled substance.**

Our Company Policy states: NO licensed minister, clergy person, or Officiant may solemnize (perform) a marriage, where the Bride or Groom is "under the influence of an intoxicating liquor or controlled substance". Absolutely NO consumption of intoxicating liquor or controlled substances, before the wedding ceremony will be tolerated. The Company has a zero (0) tolerance in this area, no exception, the Minister will cancel, or reschedule your wedding ceremony, at their discretion, for later in the day, if possible. The Company will do nothing that would be considered unethical, immoral or be against our policies.

*By affixing our names above we agree to the terms and conditions contained herein. And shall hold the Company harmless, in the event any of the above terms has been breached, and services have not been rendered.*