



Elyria Wedding Minister

P.O. Box 1713
Elyria, OH 44036-1713
Phone: (440) 324-4047

Email: reverend_rich@msn.com
Website: www.elyriaweddingminister.org

As agreed to this date _____ 20__ between the

Ohio Clergy Services dba Elyria Wedding Minister and

Bride: _____ **and Groom:** _____

In exchange for the sum of \$_____, the Ohio Clergy Services dba Elyria Wedding Minister will provide **Wedding Officiant** services at the dates and times below. Times are the **actual time your rehearsal and ceremony will start**. Because of our scheduling policy, the minister is scheduled for one hour from your start time, any delays will result in additional fees at the rate of \$25.00 per fifteen (15) minute increments and/or the reschedule of your wedding after the assigned ministers last wedding of that day.

We must have an **exact count for your wedding Party** (Bride, Groom, Bridesmaids, Maid of Honor, Best Man, Jr. Bridesmaids, Jr. Groomsmen, Flower Girl(s), Ring Bearer(s), Parents of Bride & Groom, and Person giving Bride away). **You must have a Rehearsal, if you have a more than four (4) people in your wedding party, or have a Wedding Planner (Your Planner does not perform the ceremony and has no idea of how we handle ceremonies)**. We Direct and Choreograph all rehearsals. No Exceptions! We are Professionals and want you to be happy; your wedding to be perfect and choreographed smoothly.

A **Non-Refundable Deposit** (\$_____) is required at the time of booking. Acceptable methods of payment of Deposit:

BY MAIL: Money Order (no Personal Checks)

BY WEBSITE: (www.elyriaweddingminister.org) with Credit or Debit Cards (using PayPal, you do not have to have or establish a PayPal account to use this service).

If it is necessary to reschedule your ceremony, we will gladly do so. If your ceremony has been rescheduled, for the third time and does not take place, a refund will be issued, *minus the non-refundable deposit and any applicable travel charges that were assessed*. There will be no exceptions to these policies. Ohio Clergy Services will not cancel any wedding and may substitute another minister (male or female) at their discretion.

Final payment is due, the day of wedding, upon ministers arrival, on the date below, and is payable in **Cash or Money Order ONLY**. After the ceremony the Officiant will sign the Marriage License, and present it to the happy couple, licenses will be filed with the appropriate probate court, within thirty (30) days, per Ohio law. Special exceptions for Military Personnel.

Services to take place: Rehearsal Wedding # in Wedding Party _____

Wedding Date: _____ Time: _____

Rehearsal Date: _____ Time: _____

Location: _____ Phone: _____

Address: _____ Zip _____

Bride Signature: X _____ Date: _____

Groom Signature: X _____ Date: _____

Minister Signature: X _____ Date: _____ Deposit Rec'd